

**DEMAND LETTER FOR SECURITY DEPOSIT  
NOT RETURNED WITHIN 30 DAYS**

Date \_\_\_\_\_

TO:

Landlord's name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Dear Sir or Madam:

On \_\_\_\_\_ (date of move), I moved out of the rental property located  
at \_\_\_\_\_ (address).

The law in New Mexico requires a landlord to return deposits or else supply the tenant with a written list of deductions and the balance due, if any, within 30 days after a tenant moves out. As you have failed to do this, you must return my entire deposit. If you do not return my deposit, I can file an action in court and you may also have to pay a penalty of \$250. (New Mexico Statutes Annotated Section 47-8-18)

Please return my deposit promptly to avoid court action, possible attorney's fees and cost or a penalty. I will wait seven days before taking any further action.

My deposit should be mailed to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sincerely,

\_\_\_\_\_  
Tenant's signature

\_\_\_\_\_  
Tenant's name