

# Demand letter for return of security deposit

\_\_\_\_\_  
Date

\_\_\_\_\_  
Landlord's name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

Dear Sir or Madam:

On \_\_\_\_\_ (date of move) I moved out of the rental property located  
at \_\_\_\_\_ (address).

The law in New Mexico requires a landlord to return deposits or else supply the tenant with a written list of deductions and the balance due, if any, within 30 days after a tenant moves out. As you have failed to do this, you must return my entire deposit. If you do not return my deposit I can file an action in court and you may also have to pay a penalty of \$250.00 (New Mexico Statutes Annotated Section 47-8-18).

Please return my deposit promptly to avoid court action, possible attorneys' fees, costs and penalties. I will wait seven days before taking any further action.

My deposit should be mailed to: \_\_\_\_\_

Sincerely,

\_\_\_\_\_  
Tenant's signature

\_\_\_\_\_  
Tenant's name