

II. FORMS AND MODEL LETTERS

THIRTY-DAY NOTICE¹ TO TERMINATE RENTAL AGREEMENT (Uniform Owner-Resident Relations Act)

To: _____
Address: _____
_____, New Mexico _____

You are notified that the undersigned terminates the rental agreement concerning the premises at²:

_____, New Mexico _____

effective _____, _____ (date), and the premises are to be restored to the owner on that date. Prepaid rent and damage deposit, if any, will be dealt with in accordance with the Uniform Owner-Resident Relations Act and any agreement between the parties. Failure to vacate by this date will result in a legal action being filed against you.

Dated this _____ day of _____, _____.

(Owner) (Agent) (Resident)

Service of notice

- personally delivered to resident
 posted
 mailed by certified mail, return receipt requested

Delivered Posted Mailed:

Time: _____

Date: _____

By³: _____

Time: _____

Date: _____

By³: _____

USE NOTE

1. The party giving notice should retain two (2) copies for possible court action.
This form may also be used for a mobile home park with less than 12 units. See Subsection C of Section 47-10-2 NMSA 1978.
If the residency is week-to-week, strike the words "Thirty-Day" in the title to this form, and insert the words "One-Week".
If the residency is month-to-month, the thirty (30) day notice must be given at least thirty (30) days before the periodic rental date; for example, if the rent is due on the 1st, the notice must be given at least thirty (30) days before the 1st.
2. If the leased premises is an apartment, include the name of the apartments and the apartment number.
3. Include the name of the person delivering, posting or mailing the notice.